

Youth Hostels Association of India
Sonipat Unit (Haryana State Branch)

April 18th, 2024

To all the members of YHAI Sonipat Unit

Subject: Notice for Triennial Election Meeting - 2024 of the Sonipat Unit of YHAI

Dear Member,

With the concurrence of the Unit President, I have pleasure in informing you that the next Triennial Election Meeting of the Sonipat Unit of YHAI will be held on Sunday **23rd June 2024** at 11 am at the **Rishikul World Academy, Devru Road, Sonipat (Haryana)**. The agenda of the meeting will be as under:

1. Confirmation of the Minutes of the meeting of the Executive Committee held on 16.4.2024 and matters arising therefrom.
- . Secretary's Report
3. Status of Accounts
 - a. To approve the Audited Statement of Consolidated Accounts for the year 2023-24
4. Election of Office Bearers viz. Unit President (One), Vice-Presidents (Two), Unit Chairman (One), Unit Treasurer (One) and EC Members (Seven); as per rules and regulations*.
5. Any other subject with the permission of the Chair.

***NOMINATION FORM:** Enclosed herewith is the proforma of the Nomination Form along with relevant excerpts from Clauses IIA and VI of the Rules and Regulations of the Association. Please note that the nomination forms must reach Unit Office i.e. **535, Sector 14, Sonipat (Haryana)** latest by **23th May 2024** in properly sealed envelopes addressed to the Unit Secretary clearly and prominently superscribed with the words "NOMINATION FORM" and giving details of the post applied on the envelope.

Please see para(s) of sub-clause 22 of Clause VI of the Rules and Regulations of the Association and you will please do well to post your nomination forms well before the last date thereby making ample provision for likely postal delays.

Note: Should you wish to nominate more than one person you may please use a Photocopy of nomination form as per proforma enclosed.

The relevant excerpts from the Rules and Regulations of the Association are given below:

(1) No member shall be entitled to the right to vote at any election whether the Unit, State or National level unless he has been a member of the Association for at least three consecutive years.

(2) After three years of the formation of a Unit, no member shall be eligible to hold any office of the Unit unless he has been a member of the Association for at least three consecutive years.

3. No member shall be eligible to hold any office at the State level unless he has held an office at the Unit level for at least three consecutive years.

4. No member shall be eligible to hold any office at the National level unless he has held an office at the State level for at least three consecutive years. Provided that the qualification prescribed in paras (2), (3) and (4) above shall not be applicable for the election to the office to the President at Unit, State and National level.

5. For the purpose of this rule, membership of an Executive Committee or Council and the office of the Life Trustee shall be deemed to be an office equivalent to that of a Unit, State Branch or National level as the case may be and this rule will apply thereto accordingly.

6. The qualifying period of three years referred to in this rule shall be reckoned as on the last date fixed for filing nominations for any election.

7. The National Executive Committee may grant exemption from the application of this rule to a newly established Unit or a State Branch or for any other sufficient reasons for such period and subject to such conditions.

8. This rule will override anything to the contrary, express, or implied, in any other part of these Rules and Regulations.

Sub-Clause 22 of Clause VI

The following procedure shall be followed in connection with the nominations and election of Office Bearers and others to be elected by the National Council under Clause V-A and F. The same procedure "Mutatis Mutandis" shall be followed for election of Office Bearers of State Branches and Units.

(a) Nominations for the Office Bearers in proper form duly proposed by two members of the National Council shall be sent, so as to reach the Unit Secretary at least THIRTY days, before the date of election meeting.

(b) The Unit Secretary shall dispatch a nomination form to each and every member of the Unit to participate in the elections. Unit Secretary will also make available a list of Unit members with contact details at the website of the Association.

(c) The Unit Chairman shall appoint Scrutiny Committee of THREE MEMBERS (two members in the case of State Branches/Units) in addition to the Unit Secretary, members not themselves candidates for election as Office Bearers, from amongst the members of the Unit other than the Office Bearers.

(d) All nomination papers shall be sent to the Unit Secretary in the prescribed format in a sealed envelope superscribed with the words "Nomination Papers" and giving details of the post applied for by hand delivery, Speed Post or Registered Post".

(e) The Unit Secretary shall endorse on the cover the date of the receipt of the cover with his initials and enter the same in the inward register maintained for the purpose.

{f} The covers thus received shall not be opened by the Unit Secretary, until the date of the meeting of Scrutiny Committee. It is strictly stipulated that these covers shall be opened before the members of the Scrutiny Committee on the date of its meeting intimated to the members FIFTEEN days in advance. The envelopes carrying the nomination papers, should be kept intact and attached to the concerned nomination papers for a check-up if necessary.

- (g) The Scrutiny committee shall scrutinize all nominations as to their validity and submit a report to the Unit Chairman tabulating the valid and invalid nominations giving full reasons as to why nominations have been invalidated.
- (h) The Unit Secretary shall be ex-officio Member Secretary of the Scrutiny Committee, in addition to the Three members as mentioned in (c) above, without voting right if paid.
- (i) In case where any candidate has been invalidated due to all or some reasons and in case of only nomination paper filed being held invalid, reasons for such invalidation shall be placed before the National Executive Committee and its decision shall be final.
- (j) The decision of the Scrutiny Committee on all matters connected with the validity or otherwise of a nomination paper shall be final and binding.
- (k) The date of election shall be notified to all members of the Unit clearly two months in advance.
- (l) The voting shall be by secret ballot.
- (m) A candidate duly nominated whose nomination is held valid, can withdraw his candidature by- a written request to the effect prior to election or till prior to the adjournment of the election meeting for election process, such a request being addressed to the Unit Secretary. In such a case, his name will be eliminated from the list of candidates standing for election.
- (n) In case of equality of votes. the decision shall be taken by lots by the presiding officer.
- (o) The newly elected persons shall take charge after they are declared elected as Office Bearers.
- (p) The election of members to the National Council other than the Office Bearers under Clause V, Sub-clause F, 1-4, may be by open nomination during the election meeting except in the case of persons whose names are intimated as official representatives by the State Branches or the affiliating or co-operating body under Clause - II, sub-clause 2 (v) and (vi) of membership.
- q} The "model nomination form" for election of Office Bearers is appended as Appendix No. A provided that this form also may be used "Mutatis Mutandis" for other elections, if the Executive Committee decides as such.
- (r) Incomplete, overwritten and altered nomination forms shall be invalidated.
- (s) Nomination forms received after the stipulated date for the receipt of the covers containing them shall stand disqualified. Postal delays, office and public holidays, late deliveries due to other causes cannot be put forward as an excuse for the late receipts and to over-ride conditions for receipt.
- (t) Deleted
- (u) If the Nominations of two or more candidates are proposed by the same member for the same post, they will all be held as invalid, except in the case of Vice Presidents.

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Encl. Nomination Form